

## **Instructions for Applying for a Building Permit (Residential)**

- Obtain permit application from Department of Community Development and Planning (CDP).
- Fill out application form as completely as possible (both sides).
- If you are planning new construction or a building addition, provide site layout showing lot dimensions and location of construction with distances to property lines.
- Provide plans with dimensions for the house or addition, with as much detail as possible.
- Return completed application along with site plan and building plans to CDP.
- Plans will be reviewed, and you will be contacted and told that your application has been granted, or you will be told why your application cannot be approved. You should allow 1-2 days for project review.
- If approved, a permit will be issued when the proper fee has been paid.
- If **electrical or plumbing work is to be done, a licensed electrician or plumber must be listed on the application, and additional permits must be pulled by the licensed electrician or plumber before this work may begin.**

**State law (Mississippi Code of 1972, § 73-59) requires that new residential construction projects over \$50,000 and residential remodeling projects over \$10,000 be carried out only by contractors who are licensed by the State Board of Contractors. Permits will be denied for projects where the contractor is not properly licensed.**

**CITY OF CORINTH CONSTRUCTION PERMIT APPLICATION**  
 Building & Codes Division

P.O. Box 669, Corinth, MS 38835-0669  
 Phone (662) 287-2401 FAX (662) 287-7240  
 E-mail address: mpowers\_corinth@att.net



PROJECT STREET ADDRESS	SUBDIVISION / LOT NUMBER	TAX PARCEL NUMBER
OWNER'S NAME	ADDRESS	BUSINESS PHONE
GENERAL CONTRACTOR	ADDRESS	BUSINESS PHONE
ELECTRICAL CONTRACTOR	PLUMBING/ GAS CONTRACTOR	MECHANICAL CONTRACTOR

**PROJECT DESCRIPTION:** NEW, ADDITION OR ALTERATION

**PROJECT SIZE:** RESIDENTIAL (HEATED): \_\_\_\_\_ sq.ft.  
 OPEN PORCHES/ GARAGES: \_\_\_\_\_ sq.ft.  
 COMMERCIAL - SALES: \_\_\_\_\_ sq.ft.  
 PROFESSIONAL / OFFICE: \_\_\_\_\_ sq.ft.  
 WAREHOUSE: \_\_\_\_\_ sq.ft.

RESIDENTIAL: \_\_\_\_\_  
 COMMERCIAL: \_\_\_\_\_  
 MANUFACTURING: \_\_\_\_\_

DESCRIPTION OF PROPOSED WORK (continue on other side): \_\_\_\_\_

**FLOOD ZONE REQUIREMENTS**

Is this property located in the 100-year flood plain? Yes: \_\_\_\_\_ No: \_\_\_\_\_

**A FLOOD ELEVATION CERTIFICATE THAT CERTIFIES THE ELEVATION OF THE LOWEST FLOOR WILL BE REQUIRED BEFORE OCCUPATION OF ADDITIONS AND NEW CONSTRUCTION PROJECTS WITHIN FLOODPLAIN AREAS.**

The City of Corinth Code requires that the lowest floor elevation be at or above the base flood elevation.

What is the Base Flood Elevation? \_\_\_\_\_ Map Number: \_\_\_\_\_

The following information is required to determine the fee for the construction permit.

**BUILDING VALUATION** (Cost of all building construction/ remodeling: \_\_\_\_\_)

**ELECTRICAL:** Total added amps: \_\_\_\_\_ New meter required? \_\_\_\_\_  
 Voltage required: \_\_\_\_\_ Single phase or 3 phase \_\_\_\_\_

**PLUMBING:** Number of commercial traps: \_\_\_\_\_  
 Number of residential plumbing clusters (Bathroom, Laundry, Kitchen): \_\_\_\_\_

**SEWER:** Connection required? \_\_\_\_\_ Street cut required? \_\_\_\_\_

**MECHANICAL** (Total value of h/a and venting systems, boilers) \_\_\_\_\_ BTU

**NATURAL GAS:** Gas meter needed? \_\_\_\_\_ Gas pressure needed \_\_\_\_\_  
 No. of appliances/heaters \_\_\_\_\_ Number of vents \_\_\_\_\_

**WATER:** No. of meters needed \_\_\_\_\_ Water meter size \_\_\_\_\_

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**MISCELLANEOUS PERMITS:**

**MOVING:** \$ 100.00 fee

**DEMOLITION:** \$ 5.00 fee

**TANK/ PUMP INSTALLATION** \_\_\_\_\_

Number of Tanks \_\_\_\_\_

Number of Pumps \_\_\_\_\_

**FILL / SITE WORK:** \_\_\_\_\_

**DESCRIPTION OF WORK:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATION**

I hereby certify that I have read and examined the application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or City of Corinth ordinance regulating construction or the performance of construction nor does it nullify any private covenants, deed restrictions, or other restrictions running with the title to the property upon which construction is allowed. A permit under which no work is commenced within six (6) months after issuance shall expire by limitation and a new permit shall be obtained before any work is started. All excess waste building material shall be removed from the building site at the expense of the owner or owner's agent. No existing easements shall be infringed upon.

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_