

APPLICATION FOR VARIANCE

City of Corinth, MS

Date: _____

Owner: _____ Applicant: _____
(Authorization letter from owner required)

Address: _____ Address: _____

Phone: _____ Phone: _____

Email: _____ Email: _____

Property location: _____

Tax Parcel ID/ PPIN: _____ Current zoning: _____

Criteria for variance (Section 9.5.1 of the Envision Corinth 2040 Land Development Code):

- a. That special conditions and circumstances exist which are peculiar to the land, structure or building involved, and which are not applicable to other lands, structures or buildings in the same district.
- b. That literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance.
- c. That the special conditions and circumstances do not result from the actions of the applicant.
- d. That granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to others lands, structures or buildings in the same district.
- e. The property must meet all of the above 4 “tests”. Please address compliance with the 4 “tests” in the description section below.

DESCRIPTION OF VARIANCE REQUEST: _____

Owner's or applicant's signature date

ATTACHMENTS:

1. Site plan sketch or survey showing the following information:
 - _____ Property boundary lines with dimensions and north arrow
 - _____ Existing driveway entrance(s) from labeled public roadway
 - _____ Existing building(s), parking lot, sidewalk(s)
 - _____ Proposed building(s), parking lot, sidewalk(s), dumpster, signs
 - _____ Dimensions to property lines for proposed construction.

2. Supplemental information as available or applicable, such as:
 - _____ Floor plan/ elevations of proposed building(s)
 - _____ Discussion of existing and proposed use of site/ buildings
 - _____ Photographs

CHECKLIST:

1. Completed application with attachments.
2. \$ 100 application fee.
3. Photograph of notification sign at roadway (sign supplied by the City, installed by applicant).
4. Proof of notification of adjacent/ across the street owners at least 2 days before public hearing.
5. Representation at Board of Adjustment meeting and subsequent Board of Mayor and Aldermen meeting.
6. Letter of representation authorization from owner if applicant is not the owner.

PROCESS:

1. The Board of Adjustment normally meets on the fourth Monday of each month at 5 pm at City Hall. The completed application must be received at least 18 days prior to the meeting to allow public hearing advertisement in The Daily Corinthian newspaper.
2. The Board of Adjustment shall conduct the public hearing, discuss the application and make a recommendation to the Board of Mayor and Aldermen.
3. The recommendation shall be presented at the next available Board of Mayor and Aldermen meeting for discussion and approval/ denial of the request to rezone the property, along with conditions determined by the Board of Mayor and Aldermen.
4. If approved, the variance request shall be granted, along with conditions, to run with the land.
5. The variance shall expire if a building permit has not been issued within 18 months.
6. Proposed buildings and signs must be reviewed and approved by the City Building Inspection Department prior to issuance of building permits.

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